



## **Position Description: Athletics Assistant (facilities, equipment, and transportation)**

### **Position Summary:**

The Athletics Assistant is responsible for assisting with athletics facilities, equipment, and transportation.

### **Essential Functions:**

- Ensures that all athletic facilities are set up for hosting home events
- Ensures that all equipment used at home athletic events is functioning properly
- Ensures that all Veritas buses are fully operational, clean, and contain an appropriate level of gas for their intended use

### **Specific Duties:**

- Prepares off-site athletic facilities as needed (e.g. soccer set-up at Bryan Park)
- Prepares Lingle Hall Gym for hosting home volleyball and basketball matches
- Helps transport student-athletes to off-site venues using Veritas buses (14 passenger)
- Makes sure buses are clean and fueled

### **Hours:**

- Varies by season, but generally afternoons, before and during normal practice times

### **Qualifications:**

- An established and maturing Christian faith
- Independent worker with excellent work ethic
- Ability to lift/move items that weigh up to 100 pounds
- Team player, personable, friendly
- Valid driver's license with clean driving record over the past two years or more
- Heart to serve students, colleagues and the school community